

<Date>

To:       International Students and Scholars                             OR                     U.S Consulate/Embassy  
           900 University Avenue   Non-Immigrant Visa Division  
           Student Services Building, 2nd Floor   <City, Country>  
           Riverside, CA 92521

From:   <Name and Title of Academic Advisor>  
          <Department>  
          University of California, Riverside

Subject: <Student's Full Name and Student ID Number>

I am writing to confirm that <Student's Full Name> is enrolled full-time in the <Major> program in the <Department Name> Department at the University of California, Riverside. <Student's First Name> is advanced to PhD candidacy (*if applicable*). I expect <Student's First Name> to complete all degree requirements for their <Degree/Program Name> by <Date>.

<Student's Full Name> is currently being funded through our department in the amount of:

Non-Resident Tuition	\$<amount>
Assistantship	\$<amount>
Living Expenses	\$<amount>
Other Fees	\$<amount>

The total support this student will be receiving in the amount of <Total Support Amount> is for the period beginning <Start Date of Funding> to <Last Date of Funding>.

If you would like any further information, you may contact me at <Telephone Number> or <Email>.

Sincerely,

<Signature>

<Printed Name of Signatory>